

Grant Applications for Melksham on 14/12/2020

ID	Grant Type	Project Title	Applicant	Amount Required
3855	Community Area Grant	Atworth Village Hall - Refurbishment of Changing Room	Atworth Village Hall and Recreation Ground Committee	£4000.00
3955	Community Area Grant	Boxercise Intervention	Melksham Oak Community School	£406.58
3957	Community Area Grant	Disabled access entrance to The Canberra Centre	Young Melksham	£4950.00
3958	Community Area Grant	Face2Face Mobile Video Calls	Age Friendly Melksham CIC	£918.00

ID	Grant Type	Project Title	Applicant	Amount Required
3855	Community Area Grant	Atworth Village Hall - Refurbishment of Changing Room	Atworth Village Hall and Recreation Ground Committee	£4000.00

Submitted: 08/09/2020 19:11:04

ID: 3855

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Atworth Village Hall - Refurbishment of Changing Room

6. Project summary:

For many years the changing room located at the rear of the Atworth Village Hall was used by local football clubs mostly playing in the Sunday league. For the past five year no club has used these facilities and after many telephone conversations with the FA it does not seem like it will be used again. Therefore, we are proposing that we convert this room to a multiuse room that can be hired by the public. It can also be used by the Parish Clerk as an office space when it's not being use by the public. This room will be useful as sometimes we have been asked for a room to be hired but the main hall is in use.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN128JY

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy

Health and wellbeing

Leisure and Culture

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2019

Total Income:

£15704.79

Total Expenditure:

£15671.63

Surplus/Deficit for the year:

£33.16

Free reserves currently held:

(money not committed to other projects/operating costs)

£3012.91

Why can't you fund this project from your reserves:

We try to keep enough funds to pay all maintenance invoices for between 12 and 18

months. However, we recently had a tree survey conducted in the recreation ground and found that several trees need to be removed over the next few months. We also had a ROSPA inspection carried out on the children's equipment and certain work needs to be scheduled to make some equipment safe. The village hall has also not been used since early March and after carrying out a survey of users recently it does not seem likely to be opened again until the new year. This means that we will not receive any income until users start using the hall again. By refurbishing this room and hiring it out to existing and new groups it should help us to recover from the lack of income quicker when the Covid-19 restrictions are lifted. Normally we have over 5000 users come through the village hall doors. Obviously, this year we have had none. We may or may not have the same groups back in the hall when restrictions are finally lifted from Covid-19. By completing this refurbishment of the changing room, we will be able to offer more facilities to current groups and also to encourage new and different groups into the hall. This will also offer more opportunities for older members of our community to join user group and to go out to meet friends and join in with others this will help to combat loneliness which is on the increase.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£20000.00		
Total required from Area Board	£4000.00		
Expenditure (Itemised £ expenditure)	Income (Itemised income)	Tick if income confirmed	£
Contractor Cost 20000.00	Hills Waste Grant	yes	10000.00
	Parish Council	yes	6000.00
	Money from reserves	yes	0.00
Total	£20000		£16000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The whole community will ultimately benefit from the refurbishment of the changing rooms. This is because it provides additional space which can be used either to hire out or to be used for community activities. Several groups use the hall on a regular basis unfortunately others would like to hire the hall but with currently only one room to hire we

have to turn some people away. The village hall will benefit as it potentially will bring in additional income which can be used to provide better facilities for the hall and its users.

14. How will you monitor this?

After Covid-19 has subsided and social distancing is reduced we will monitor this by hopefully being able to reduce double bookings and to be able to provide an additional room that users can use for whatever use they need. As currently the room is not available, we are not sure how many users will use this room but unless we have the room to use it will not help the hall. It will also help the hall to increase its finances especially after the hall has been out of use for so long. Hopefully some of the potential users who had shown an interest to use this space in the past will still be around when the epidemic is over.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

No-one in the village hall or committee will be involved in the work for this project. We will employ a contractor to carry out all the the work

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

As we feel that it's important to use all available space which is limited. We will have to apply to other funders if Wiltshire Council fund runs out.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3955	Community Area Grant	Boxercise Intervention	Melksham Oak Community School	£406.58
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Submitted: 26/11/2020 15:08:08

ID: 3955

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Boxercise Intervention

6. Project summary:

We would like to start a number of intervention projects based around boxercise. The aim is to use boxing to assist targeted groups of students. The activity will aim address physical and mental health issues.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6QZ

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£406.58		
Total required from Area Board		£406.58		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Lonsdale Free Standing Punchbag	123.59			
Lonsdale Club Boxing Pack	282.99			
Total	£406.58			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This money will be used to fund a boxing-based intervention scheme. Our pastoral support team will identify small groups of students to attend a 6-week intervention program. The students could be picked for a variety of reasons which could include low self-esteem mental health concerns behavioural concerns and or special educational needs. The activity will be run alongside support from the pastoral team. This activity will be run in addition to their normal curriculum therefore cannot be funded by our normal departmental budgets. We also intend to set up an after-school club for these students so that they can still benefit from the positives of boxing even after the program has finished. Finally, the Boxing equipment will be a useful resource for our pastoral team should they wish to run off a one-off intervention with a student.

14. How will you monitor this?

As part of each intervention group students will complete self-assessments at the start and end of the program. In addition, the pastoral staff member will monitor progress throughout the program. After the initial 6-week program there will be regular check-ups with the students and an opportunity for them to re-enter the program or join the after school club.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

How do you make sure staff and volunteers understand their safeguarding responsibilities through annual training and regular safeguarding updates shared with all staff in the school are staff and volunteers Disclosure and Barring Service DBS checked and do you hold a central record of this as well as details of staff references. Yes a single central record is held for all staff and volunteers who in your organisation is ultimately responsible for safeguarding The designated safeguarding officer is Mrs Sharon Kirwan. The deputy designated safeguarding officers are Miss Heather Mitchell and Mr Alan Henderson

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This money will be used to purchase the equipment and we do not foresee their being any extra costs unless the equipment were to break. In that case we would have to look at other options such as fund raising.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3957	Community Area Grant	Disabled access entrance to The Canberra Centre	Young Melksham	£4950.00
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Submitted: 27/11/2020 18:41:58

ID: 3957

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Disabled access entrance to The Canberra Centre

6. Project summary:

Following the sale of a Wiltshire Council Property adjacent to The Canberra Centre the formerly shared disabled access step-free access to The Canberra Centre was lost. To ensure disabled step-free access and compliance with the Equality Act 2010 we need to construct a

new wheelchair friendly access to The Canberra Centre. This will also support access for Age Friendly member and other community groups using the centre. The secure entry and visitor systems will improve safeguarding and support tracking in line with the risk assessment for the management of COVID19.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Older People

Other

If Other (please specify)

Disabled Access

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2019

Total Income:

£55315.00

Total Expenditure:

£69331.00

Surplus/Deficit for the year:

£-14016.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£19615.00

Why can't you fund this project from your reserves:

Some funds are being used for this project. The remaining funds are attributed to core costs to run our range of services and the general maintenance and running costs of The Canberra Centre.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£10559.50		
Total required from Area Board		£4950.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Building work to remove steps brick up wall and create space in wall for new door to be fitted	3352.00	Melksham Town Council	yes	1000.00
New Front Doors	2200.00	4 Youth reserves	yes	2400.00
Electrical Works	900.00	Other grants		2209.50
Decorating	500.00			
Professional Fees	450.00			
Video Entry System	367.50			
Visitor Management System	1390.00			
External signage	300.00			
Safety Signage Fire Extinguishers	800.00			
Information Boards	300.00			
Total	£10559.5			£5609.5

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The inclusion of step-free access to The Canberra Centre will benefit the members and

carers of Monday No Limits Club and Friday disco for SEND adults by ensuring all our disabled clients and their carers have access that is equal to that of non-disabled clients in accordance with the Equality Act 2010. The step-free entrance will also benefit the more aged clients of Age Friendly and other community groups offering activities such as Wheelchair Yoga. Step-free access is also useful for parents requiring access for prams and pushchairs. As a result of these changes the centre will become a space that is easily accessible for the community of Melksham and the surrounding villages enabling people of all ages physical abilities and those requiring particular style of entry due to their stage in life to access and utilise The Canberra Centre. The inclusion of a secure entry system and visitor management system will enhance the safety and safeguarding of our clients and staff and allow us to more readily track our visitors in line with our COVID-19 risk assessment.

14. How will you monitor this?

Our board of trustees examine the work undertaken by the organisation to ensure our aims and objectives continue to be successfully delivered that our facilities are fit for purpose and we are meeting the needs of our service users as best as is possible. As a result of this project there will be an expectation of increased community usage. We recognise that for our own activities as a voluntary-to-attend organisation getting people through the door is our greatest challenge, but it is also our most effective measure. Being able to classify our clientele using the visitor management system will allow a more detailed analysis of client usage. For lettings accounting for the increased use of our space for community use is easier. Trustees will monitor the process and impact of this project and the outcomes will be reported in our minutes. We will celebrate our improved access and increased community usage using our social media presence.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Safeguarding is a priority of 4Youth. Our practice focuses on safeguarding and the welfare of young people. All staff and volunteers are DBS checked and our HR Trustee is Level 3 Safeguarding trained and completes regular safeguarding update training for staff. All staff and volunteers hold a DBS check. All DBS checks are held on Lamplight and a record of satisfactory references are held on Breathe our Information Management Systems. E-safety policy training and enforcement is in place for all centre based computers. All computers based at The Canberra Centre access the internet using the Safe DNS system ensuring that they cannot access inappropriate websites. In addition, our public WiFi service is also routed through this system. The Lead Youth Worker has day-to-day safeguarding responsibility to ensure any concerns are reported to the DSL the Trustee with responsibility for Youth Work with oversight from the HR Trustee.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Whilst The Canberra Centre will continue to be open the renovation of the entrance to include safe and secure access that is step-free is a finite project. The annual cost of the visitor management system software will be purchased through core funding.

17. Is there anything else you think we should know about the project?

No

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3958	Community Area Grant	Face2Face Mobile Video Calls	Age Friendly Melksham CIC	£918.00
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Submitted: 29/11/2020 12:56:00

ID: 3958

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Face2Face Mobile Video Calls

6. Project summary:

To facilitate contact between those people who have not seen family and friends as a result of the Covid Pandemic or because they are unable to travel and family live away through the use of loan iPads with Age Friendly Face2Face Facilitators to set up the calls for users.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 7NY

9. Please tell us which theme(s) your project supports:

Health and wellbeing

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£1840.00		
Total required from Area Board		£918.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
2 x basic iPad with cellular connectivity	918.00	Donation from Blenheim House	yes	250.00
2 x unlimited data contract with Vodafone 12 month contract	672.00	Other donations and drawdown from reserves	yes	672.00
Marketing and Publicity	250.00			
Total	£1840			£922

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We will purchase two iPads that service users can borrow that will allow them to have video calls using Facetime/Zoom/WhatsApp etc with their friends/relatives. The iPads will be a bookable resource that we would deliver to the Service Users home and then collect after an hour or two. Where necessary the AFM volunteer would set up the call so that the service user would not need existing computer skills. This service will be available to anyone who is unable to access the necessary equipment to be able to make video calls to friends and family and is therefore at risk of being or is socially isolated.

14. How will you monitor this?

Following use of the Face2Face system we will undertake evaluations with users to understand the impact being able to use the service has had on them.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Phillipa Huxtable Age Friendly Co-ordinator

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The grant application is for the capital cost of the iPads. We will continue to fund the internet access SIM cards through other fundraising and donations.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
